

Could you travel if required by this position: Yes _____ %of time _____ No _____

EDUCATION:

High School: _____

City and State: _____

Degree or # of years completed: _____

College: _____ Grade point average: _____

City and State: _____

Degree or # of Years Completed _____

Major or Subject: _____ Grade point average: _____

List any certificates earned or in progress, and/or any additional training programs not included in your formal education.

List any Professional Affiliations to which you belong (please do not list activities which would indicate age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability):

PREVIOUS EMPLOYMENT:

List your current or most recent employment first. Include work related internships, military and volunteer work.

Current Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (circle one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes _____ No _____

PREVIOUS EMPLOYMENT CONTINUED:

Previous Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Reason for Leaving: _____

Salary: _____ per Hour Week Month Year (circle one)

Dates of Employment: From _____ To: _____

May We Contact Your Employer: Yes _____ No _____

Previous Employer: _____

City and State: _____

Telephone Number: _____

Supervisor's Name and Title: _____

Position Title: _____

Salary: _____ per Hour Week Month Year (circle one)

Dates of Employment: From: _____ To: _____

May We Contact Your Employer: Yes _____ No _____

PROFESSIONAL REFERENCES:

Name	Title	Company	Phone	Professional Relationship
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

RELEASES AND APPLICANTS SIGNATURE:

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Hendrix Electric, Inc. and/or any of their agents. This authorization and consent shall be valid in original, fax, and copy form.

Initial

All hiring and employment at Hendrix Electric, Inc. is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Hendrix Electric, Inc. has no specific term and may be terminated by the employee or Hendrix Electric, Inc. with or without notice. I acknowledge that Hendrix Electric, Inc. has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Hendrix Electric, Inc., and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to Hendrix Electric, Inc. from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Hendrix Electric, Inc. may be terminated.

Applicant's Signature

Date

Applications will be kept on file for 1 year after completion.

INVITATION TO IDENTIFY FOR AFFIRMATIVE ACTION PURPOSES

Our company is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, age, disability, or any other basis prohibited by federal, state, or local law. No question on this form is intended to secure information to be used for such discrimination. The company is required by federal regulations to report information as requested below. Your contribution of this information is completely voluntary and in no way affects the decision regarding your employment opportunity. The information you provide is strictly confidential and will be maintained separate from your application form.

Applicant Name: _____ Date: _____

Position Applied For: _____

PLEASE CHECK ONE:

- Male
- Female

INDICATE THE APPROPRIATE RACE/ETHNIC GROUP:

- Hispanic or Latino
- White
- Black or African American
- Asian
- Native Hawaiian or Other Pacific Islander
- American Indian Or Alaska Native
- Two or More races

HOW WERE YOU REFERRED TO THIS JOB:

- School/College
- Advertisement
- Search Firm
- State Job Service
- Government Agency _____
- Walk-In
- Advertisement
- Employee Referral _____
- Other _____

Hendrix Electric, Inc.

Company name

REFERENCE DISCLOSURE AUTHORIZATION FORM

I hereby authorize any individual, current or former employer, educational institution, or military branch listed in my application and/or resume to disclose in good faith to Hendrix Electric, Inc. or its representatives, orally or in writing, information relating to my fitness for employment, including, but not limited to, job performance, reasons for termination, salary, job duties, eligibility to rehire, work habits, disciplinary actions, training, education, experience, knowledge, skills, qualifications, professional conduct, evaluation information, and attitude. I release these individuals and entities, and their representatives, from all liability for providing such disclosures and for any consequences that may occur as a result of those disclosures.

Print Name

Signature

Date